

**From Contessa Condominium Owner and/or Resident
Feedback Form - Request for Improvements.**

Contessa Management Corporation	VPC Alliance: GM: Mr. Daniel YM Kat
Email: contessamanagementcorporation@gmail.com	Email: yvcpj@streamyx.com Office: 03-7880 0155 HP: 012-2831292

Please complete and return this form to Contessa Management Corporation Mailbox, alternatively send an email to CMC and/or VPC Alliance. You are also invited to contact Mr. Daniel Kat directly.

To Contessa Management Corporation and/or VPC Alliance

I request the following improvement to facilities or services at Contessa Condo to be given consideration by the CMC.

Item:	
Description of the problem or improvement required:	
Suggested solution:	
My contact details	
Name:	Unit No:
Date:	Phone:
Email:	
<p>The Contessa Management Council does not guarantee to be able to respond to every concern or suggestion. We do however, undertake to give consideration to your concerns or suggestions for improvement and will let you know the result of our decision. On a working day you will be sent a receipt of acknowledgement and will be sent a reply by five working days.</p>	