

## RESIDENT FORM

**To all Valued Owners / Tenants,**

Please help us to provide you with better service. Proper maintenance of your account details helps us to provide you with prompt and accurate information and services. Nevertheless, it would also help us to be able to contact you in case of fire and/or emergency.

Please complete this form to ensure that our records are updated and accurate.

Kindly complete, sign and return this form to the Management Office or alternatively fax to 03-22845490.

We thank you for your kind cooperation.

The Management,  
CONTESSA CONDOMINIUM

### OWNERS / TENANTS INFORMATION UPDATE FORM

Name of Owner / Tenant : \_\_\_\_\_ NRIC/Passport No \_\_\_\_\_  
 Name of Spouse : \_\_\_\_\_ NRIC/Passport No \_\_\_\_\_  
 Unit No : \_\_\_\_\_  
 Correspondence address : \_\_\_\_\_  
 Residential tel : \_\_\_\_\_ Office tel : \_\_\_\_\_  
 Mobile tel : \_\_\_\_\_ (Owner) \_\_\_\_\_ (Spouse)  
 E-mail : \_\_\_\_\_  
 Number of vehicles : \_\_\_\_\_ (Qty)  
 Car Registration No. : \_\_\_\_\_  
 Car Bay No. : \_\_\_\_\_

Family Members / Guests

	<u>Age</u>	<u>Sex</u>
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____
5) _____	_____	_____

I hereby certify that the given information in this form is the latest and correct.

_____	_____	_____
Signature	Name	Date